

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
Tuesday, July 11, 2017  
7:00 PM**

**CALL TO ORDER at \_\_\_\_\_ P.M.**

**A. ROLL CALL:** Kurt Heise\_\_\_\_\_, Mark Clinton\_\_\_\_\_, Chuck Curmi \_\_\_\_\_,  
Bob Doroshewitz \_\_\_\_, Jerry Vorva \_\_\_\_, Jack Dempsey \_\_\_\_\_,  
Gary Heitman \_\_\_\_\_

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF AGENDA**  
Regular Meeting - Tuesday, July 11, 2017

**D. APPROVAL OF CONSENT AGENDA**

**D.1 Approval of Minutes:**  
Regular Meeting – Tuesday, June 27, 2017

**D.2 Acceptance of Communications, Resolutions, Reports:**  
FOIA Report – Police Department  
FOIA Report – Clerk’s Office  
Status Report – Planning Department  
Monthly Report – Building Department – June, 2017  
Thank You Letter to Firefighters Ian Culver and Chris Mack

**D.3 Approval of Township Bills:**

<b>FUND</b>	<b>ACCT</b>	<b>ALREADY PAID</b>	<b>TO BE PAID</b>	<b>TOTAL:</b>
General Fund	101	131,152.52	62,934.67	<b>194,087.19</b>
Solid Waste Fund	226	465.96	316.84	<b>782.80</b>
Improvement Revolving (Capital)	246	--	-	--
Drug Forfeiture Fund	265	--	--	--
Drug Forfeiture Fund	266	--	--	--
Golf Course Fund	510	190.00	--	<b>190.00</b>
Senior Transportation	588	307.51	--	<b>307.51</b>
Water/Sewer Fund	592	479,626.32	2,535.47	<b>482,161.79</b>
Trust and Agency	701	--	25,122.75	<b>25,122.75</b>
Police Bond Fund	702	--	--	--
Tax Pool	703	--	--	--
Special Assessment Capital	805	--	--	--
<b>TOTALS:</b>		<b>\$ 611,742.31</b>	<b>\$ 90,909.73</b>	<b>\$702,652.04</b>

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
Tuesday, July 11, 2017  
7:00 PM**

**E. PUBLIC COMMENTS AND QUESTIONS**

**F. NEW BUSINESS**

- F.1 Intergovernmental Agreement with Northville Township for Fire Station #2  
Supervisor Heise
- F.2 Hilltop Golf Course – Request for Legal Opinion – Supervisor Heise
- F.3 RV Parking Ordinance, Amendment #21, Second Reading – Attorney Bennett
- F.4 Update on Request for Proposal (RFP) for Commercial Realtor for Five Mile  
Road Property – Supervisor Heise
- F.5 DTE Power Outage Discussion
- F.6 Budget Discussion (If Required)

**G. SUPERVISOR AND TRUSTEE COMMENTS**

**H. PUBLIC COMMENTS AND QUESTIONS**

**I. ADJOURNMENT**

**PLEASE TAKE NOTE:** The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)

**The Public Is Invited and Encouraged To Attend All Meetings of the Board of Trustees of the Charter  
Township of Plymouth.**

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
JULY 11, 2017**

**ITEM D.1**

**CONSENT AGENDA**

**APPROVAL OF MINUTES  
REGULAR MEETING  
JUNE 27, 2017**

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JUNE 27, 2017**

**PROPOSED MINUTES**

Supervisor Heise called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT:** Kurt Heise, Supervisor  
Jerry Vorva, Clerk  
Mark Clinton, Treasurer  
Charles Curmi, Trustee  
Robert Doroshewitz, Trustee  
Jack Dempsey, Trustee

**MEMBERS ABSENT:** Gary Heitman, Trustee, Excused

**OTHERS PRESENT:** Patrick Fellrath, Dir. of Public Services  
Dan Phillips, Fire Chief  
Thomas Tiderington, Police Chief  
Kevin Bennett, Township Attorney  
David Richardson, Spalding DeDecker Assoc.  
Laura Haw, McKenna Associates  
Sandra Groth, Deputy Clerk  
Amy Hammye, Deputy Treasurer  
Alice Geletzke, Recording Secretary  
22 Members of the Public

**B. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Richard Sharland.

**C. APPROVAL OF AGENDA**

Regular Meeting - Tuesday, June 13, 2017

The Board agreed to move Item F.5 ahead of Item F.1 under New Business.

Moved by Mr. Dempsey and seconded by Mr. Vorva to approve the agenda for the Board of Trustees regular meeting of June 27, 2017 as amended. Ayes all.

**D. APPROVAL OF CONSENT AGENDA**

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JUNE 27, 2017**

**PROPOSED MINUTES**

- D.1 **Approval of Minutes:**  
Regular Meeting – Tuesday, June 13, 2017  
Study Session – Tuesday, June 20, 2017
- D.2 **Acceptance of Communications, Resolutions, Reports:**
- D.3 **Approval of Township Bills:**

<b>FUND</b>	<b>ACCT</b>	<b>ALREADY PAID</b>	<b>TO BE PAID</b>	<b>TOTAL:</b>
General Fund	101	1,385,435.35	75,615.07	<b>1,461,050.42</b>
Solid Waste Fund	226	112,329.19	2,434.41	<b>114,763.60</b>
Improvement Revolving (Capital)	246	9,158.62	--	<b>9,158.62</b>
Drug Forfeiture Fund	265	--	--	<b>--</b>
Drug Forfeiture Fund	266	--	8,413.40	<b>8,413.40</b>
Golf Course Fund	510	4,091.31	2,146.61	<b>6,237.92</b>
Senior Transportation	588	21,048.93	--	<b>21,048.93</b>
Water/Sewer Fund	592	291,777.82	9,393.87	<b>301,171.69</b>
Trust and Agency	701	--	--	<b>--</b>
Police Bond Fund	702	4,560.00	--	<b>4,560.00</b>
Tax Pool	703	--	--	<b>--</b>
Special Assessment Capital	805	29.65	--	<b>29.65</b>
<b>TOTALS:</b>		<b>\$1,828,430.87</b>	<b>\$ 98,003.36</b>	<b>\$1,926,434.23</b>

Mr. Vorva noted a correction to Page 4 of the minutes of the regular meeting of June 13, 2017.

Moved by Mr. Vorva and seconded by Mr. Dempsey to approve the consent agenda for the Board of Trustees regular meeting of June 27, 2017. Ayes all.

**E. PUBLIC COMMENTS AND QUESTIONS** – There were none.

**F. NEW BUSINESS**

F.5 2016 Township Audit – Plante-Moran – Clerk Vorva, Martin Olejnik

Mr. Olejnik of Plante-Moran addressed the Board and answered questions regarding the phasing out of the personal property tax which is 8% of the total tax revenue, the on-time submission of the audit to the State of Michigan, and the potential cost of next year’s audit.

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JUNE 27, 2017**

**PROPOSED MINUTES**

Mr. Heise thanked the staff of Plante-Moran, and the staffs of the offices of the Clerk, Treasurer, and Supervisor for the successful on-time completion of the audit.

Moved by Mr. Vorva and seconded by Mr. Clinton to accept the December 31, 2016 Audit as prepared by Plante-Moran. Ayes all on a roll call vote.

Mr. Dempsey moved, seconded by Mr. Vorva, in conjunction with the June 27, 2017, approval and transmittal of the 2016 Charter Township of Plymouth Financial Report and Supplemental Information to:

- (1) Express the Board of Trustees' commendation and appreciation of the extraordinary work effort, performance, and cooperative spirit demonstrated by Cynthia Kushner, Amy Hammye, Sandra Groth, Mary Ann Truesdell, and Sue Brams; and
- (2) Have the Supervisor, Clerk and Treasurer report to the Board of Trustees by September 30, 2017, specifically on the status of implementation of the recommendations in the Plante-Moran management letter dated June 19, 2017.

Ayes all.

- F.1 Establish an Industrial Development District for 47909 Halyard Drive, Halyard Technology Park, Resolution #2017-06-27-23 – Clerk Vorva

Mr. Vorva explained the reason for establishment of the Industrial Development District which makes the property eligible for tax abatement.

At 7:20 p.m. it was moved by Mr. Vorva and seconded by Mr. Clinton to open a public hearing to create an Industrial Development District for the property located at 47909 Halyard Drive, Halyard Technology Park Ayes all.

Gary Roberts and Jason Anstandig of Hillside Investments addressed the Board and answered questions regarding Polytec, based in California, who are in the noise, vibration and harshness field. They plan to build a 12,500 square foot partial two-story building with an estimated \$1.5 million value, plus land and personal property value.

Moved by Mr. Curmi and seconded by Mr. Doroshewitz to close the public hearing at 7:22 p.m. Ayes all.

Moved by Mr. Vorva and seconded by Mr. Curmi to adopt Resolution #2017-06-27-23 authorizing the creation of an Industrial Development District for the property located at 47909

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JUNE 27, 2017**

**PROPOSED MINUTES**

Halyard Drive, located in Halyard Technology Park and to authorize the Township Clerk to sign this resolution and all paperwork necessary to facilitate this action. Ayes all on a roll call vote. A copy of the Resolution is on file in the Clerk's office for public perusal.

F.2 Ordinance 1016 – Amendment #21 – RV Parking Ordinance – First Reading – Attorney Bennett

Board members discussed at length with Attorney Bennett and Police Chief Tiderington possible alternatives to disallowing parking of recreation vehicles, etc., on public rights-of way for any length of time.

Residents Tom Pardikes and Susan Bondie commented on not wanting the vehicles to sit on the streets for weeks, particularly on narrower streets. Deputy Clerk Groth expressed the safety concerns of a Lakepointe resident who visited the Clerk's office with a complaint about vehicles being moved back and forth from the driveway to the street.

Moved by Mr. Doroshewitz to approve the first reading of the proposed RV Parking Ordinance, Amendment #21, to the Charter Township of Plymouth Code of Ordinances #1016.

Mr. Doroshewitz withdrew his motion.

Moved by Mr. Doroshewitz and seconded by Mr. Vorva to approve the first reading of the proposed RV Parking Ordinance, Amendment #20, to the Charter Township of Plymouth Code of Ordinances #1016.

Moved by Mr. Vorva and seconded by Mr. Curmi to withdraw the second motion. Ayes all.

Moved by Mr. Doroshewitz and seconded by Mr. Vorva to approve the first reading of the proposed RV Parking Ordinance, Amendment #21, to the Charter Township of Plymouth Code of Ordinances #1016. Ayes all on a roll call vote.

A copy of the Ordinance is on file in the Clerk's office for public perusal.

F.3 The Reserve – Cluster Housing Option – Final Development Plan - Laura Haw

Ms. Haw reviewed the application and actions of the Planning Commission.

Applicant Walter Menard and his Project Engineer addressed the Board and answered questions.

Moved by Mr. Doroshewitz and seconded by Mr. Curmi to approve Application 2214-0716 and authorize the Supervisor and Clerk to execute the necessary Final Development Plan Cluster

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
REGULAR MEETING  
TUESDAY, JUNE 27, 2017**

**PROPOSED MINUTES**

Housing Option agreements necessary to complete the project's planning review steps for Parcel R-78-036-99-0024-000 contingent upon approval and recognition by the State of Michigan of The Reserve Homeowners Association as a non-profit corporation. Ayes all on a roll call vote.

- F.4 SAW Grant Professional Services Agreement – Change Order No. 1 – Patrick Fellrath

Mr. Fellrath presented the areas which are not eligible for sanitary sewer televising and cleaning under the SAW Grant because of their 20-year age requirement. He noted the efficiency of doing these 15-20 year old sewers while the contractor is working in the area, with expenditures from the Water and Sewer Fund.

Moved by Mr. Clinton and seconded by Mr. Doroshewitz to approve Change Order No. 1 to Charter Township of Plymouth consultant Agreement (SAW Grant Agreement with GHD Services, Inc.) dated June 14, 2016 in the amount of \$160,000 and to authorize the execution of Change Order No. 1 by the Supervisor and Clerk. Ayes all on a roll call vote.

- F.6 Reappointment of Keith Postell to the Planning Commission for a three year term expiring on June 30, 2020.

Moved by Mr. Vorva and seconded by Mr. Curmi to approve the reappointment of Township resident Keith Postell to the Planning Commission for a three-year term expiring on June 30, 2020. Ayes all on a roll call vote.

- F.7 Reappointment of Kendra Barberena to the Planning Commission for a three year term expiring on June 30, 2020.

Moved by Mr. Curmi and seconded by Mr. Vorva to approve the reappointment of Township resident Kendra Barberena to the Planning Commission for a term that will expire on June 30, 2020. Ayes all on a roll call vote.

- F.8 Appointment of William Pratt to the position of Planning Commission liaison to the Zoning Board of Appeals (replacing Ray Sturdy) for a term expiring on June 30, 2019.

Moved by Mr. Curmi and seconded by Mr. Vorva to approve the appointment of Township resident and Planning Commissioner William Pratt to the Zoning Board of Appeals as the Planning Commission liaison for a term that will expire on June 30, 2020. Ayes all on a roll call vote.



**CHARTER TOWNSHIP OF PLYMOUTH  
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TUESDAY, JUNE 27, 2017**

**PROPOSED MINUTES**

F.9 Bosch Storm Drain Agreement, Wayne County Permit M-48907, Resolution #2017-06-27-24

Mr. Richmond of Spalding DeDecker explained the requirement of Wayne County for the Township to accept jurisdiction of the storm water management systems constructed to comply with the Wayne County Storm Water Management Ordinance and Administrative Rules. The Storm Drain Agreement passes this responsibility on to the owners of the property benefitted by the drainage improvements.

Moved by Mr. Vorva and seconded by Mr. Dempsey to adopt Resolution 2017-06-27-24, authorizing the Township Supervisor to sign the Wayne County Permit M-48907 and approve the Storm Drain Agreement with ROBERT BOSCH, LLC, and authorize the Township Supervisor and Clerk to execute same. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk's office for public perusal.

F.6 Budget Discussion (If Required)

Mr. Heise said he is meeting with department heads and Mr. Clinton noted he has completed revenue projections.

**G. SUPERVISOR AND TRUSTEE COMMENTS**

Mr. Heise announced there will not be any office hours or study session next Tuesday, July 4<sup>th</sup>. The next regular meeting will be held July 11, and the Northville IGA and the hiring of a realtor for the Five Mile Road property will be on the agenda. He also indicated a \$2 million offer was received for the DPW property with the Township becoming a tenant.

Mr. Curmi had questions about the status of transport fees and fire overtime. He also recommended meeting with the operator of the golf course and checking into whether the golf course property was purchased with State Recreation Bond Funds with possible recreational limitations.

Board members discussed the Water Quality Report and methods of making it available to residents.

Mr. Clinton gave an update on the mailing of the summer tax bills, along with information about the 2-mil Wayne County RESA tax. It was on the winter tax bill, but now must appear on the summer tax bill. The ability to make on-line payments is now on the web site. He also noted that the audit recommendations on wire transfers have been implemented.

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES  
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TUESDAY, JUNE 27, 2017**

**PROPOSED MINUTES**

**H. PUBLIC COMMENTS AND QUESTIONS**

Susan Bondie felt the public needs to be educated on the adoption of the RV parking ordinance. Board members discussed when the best time might be to have the second reading of the ordinance.

**I. ADJOURNMENT**

Moved by Mr. Vorva and seconded by Mr. Doroshewitz to adjourn the meeting at 8:40 p.m. Ayes all.

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Jerry Vorva, Township Clerk

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
JULY 11, 2017**

**ITEM D.2**

**CONSENT AGENDA**

**FOIA REPORT  
POLICE DEPARTMENT**

Charter Township of Plymouth  
Freedom of Information Report  
June 2017

<u>Control #/Dept</u>	<u>Date Rec'd</u>	<u>(F)OIA/(D)iscovery</u>	<u>Description</u>	<u>Clerk #</u>	<u>Requestor</u>	<u>Action Taken/Date</u>
6-1	6/1/2017	F	PTPD 16-7965	W001142-060117	Derrick Ankton II	Completed 06/01/2017
6-2	6/2/2017	F	9702 Terry	W001145-060117	Andrew Holcomb	No Records Exist
6-3	6/2/2017	D	17-3814 Media		Cameron Miller	Completed 06/02/2017
6-4	6/2/2017	F	PTPD 17-4811	W001147-060217	Brian Nagy	Completed 06/02/2017
6-5	6/2/2017	F	PTPD 17-5104	W001148-060217	Valerie Carmack	Completed 06/02/2017
6-6	6/5/2017	F	PTPD 17-3879	W001149-060517	Terrence Rush	Completed 06/05/2017
6-7	6/5/2017	F	PTPD 16-1406	W001151-060517	Rami Lazeki	Completed 06/05/2017
6-8	6/5/2017	F	PTPD 17-5061	W001152-060517	Tammy Fulton	Completed 06/05/2017
6-9	6/5/2017	F	11647 Paciocco	W001153-060517	Jeremy Mullett	Completed 06/05/2017
6-10	6/5/2017	F	PTPD 17-5200	W001154-060517	David Lomako	Completed 06/05/2017
6-11	6/6/2017	D	PTPD 17-3925 Media		Edward Duke	Completed 06/06/2017
6-12	6/6/2017	F	PTPD 17-3147 Media	W001158-060617	Sam Bernstein	Completed 06/06/2017
6-13	6/5/2017	F	UD-10	W001155-060517	Lexis Nexis	Referred to website
6-14	6/5/2017	F	UD-10	W001156-060517	Lexis Nexis	Referred to website
6-15	6/5/2017	F	UD-10	W001157-060517	Lexis Nexis	Referred to website
6-16	6/6/2017	F	Multi reports	W001159-060617	Melanie Gumz	Completed 06/07/2017
6-17	6/8/2017	F	Multi reports	W001160-060817	Michael Burns	Completed 06/08/2017
6-18	6/8/2017	F	PTPD 17-5358	W001161-060817	Tammie Butler	Completed 06/08/2017
6-19	6/8/2017	F	Multi reports	W001162-060817	Brandon Link	Completed 06/09/2017
6-20	6/9/2017	F	PTPD 13-7819	W001163-060917	Thomas Dougherty	Completed 06/09/2017
6-21	6/9/2017	F	PTPD 17-5369	W001164-060917	Marita Ladoszsky	Completed 06/09/2017
6-22	6/9/2017	F	PTPD 17-5021	W001165-061217	Deepak Ravindran	Completed 06/12/2017
6-23	6/12/2017	F	PTPD 17-5479	W001166-061217	Alisa Sowders	Completed 06/12/2017
6-24	6/13/2017	F	PTPD 17-1278	W001169-061317	Vicki Speelman	Completed 06/13/2017
6-25	6/14/2017	F	PTPD 17-5578	W001170-061417	Myrna Keck	Completed 06/14/2017
6-26	6/15/2017	D	PTPD 17-4505 Media		Gary Russell	Completed 06/15/2017
6-27	6/15/2017	F	PTPD 17-5473	W001171-061517	Amber Zawodna	Completed 06/15/2017
6-28	6/15/2017	F	PTPD 17-5441	W001172-061517	Victoria Truay	Completed 06/15/2017
6-29	6/15/2017	D	PCPD 17-2497 Media		Dergis	Completed 06/16/2017
6-30	6/19/2017	D	PCPD 17-3179 Media		Dergis	Completed 06/19/2017

6-31	6/19/2017	D	Dean Nessen		Minute Man Services	MSP Report
6-32	6/20/2017	F	PTPD 17-5885 Video	W001177-062017	Chad Torley	Completed 06/20/2017
6-33	6/20/2017	F	PTPD 17-5800	W001178-062017	Vincent Ladigo	Completed 06/20/2017
6-34	6/20/2017	F	PTPD 17-5479	W001179-062017	William Sowders	Completed 06/20/2017
6-35	6/22/2017	D	PTPD 17-5218		Joe Barone	Completed 06/22/2017
6-36	6/22/2017	F	PTPD 17-4438	W001181-062217	Rhonda McClure	Completed 06/22/2017
6-37	6/26/2017	F	PTPD 15-6988	W001182-062617	Thomas Keranen	Completed 06/26/2017
6-38	6/26/2017	F	Multi reports	W001183-062617	Jennie Ely	Completed 06/26/2017
6-39	6/26/2017	D	PTPD 17-5269		Joe Barone	Completed 06/26/2017
6-40	6/27/2017	F	PTPD 17-5761	W001184-062617	Amber Zawodna	Completed 06/27/2017
6-41	6/27/2017	F	PTPD 17-6040	W001185-062717	Jennie Ely	Completed 06/27/2017
6-42	6/27/2017	F	PTPD 17-4394	W001187-062717	Brett Reinhart	Completed 06/27/2017
6-43	6/28/2017	F	PTPD 17-6078, 6081	W001188-062817	Michael Lee	Completed 06/28/2017
6-44	6/28/2017	F	PTPD 17-6198	W001189-062817	Todd Brigmon	Completed 06/28/2017
6-45	6/28/2017	F	PTPD 07-4315	W001190-062817	Jerry Hardesty	Completed 06/28/2017
6-46	6/28/2017	F	PTPD 17-5656	W001191-062817	Melissa Siler	Completed 06/28/2017
6-47	6/28/2017	F	See Request (MDOP)	W001192-062817	Jennie Ely	No Records Exist
6-48	6/29/2017	F	PTPD 17-5885	W001193-062917	Mayflower Towing	Completed 06/29/2017
6-49	6/29/2017	F	See Request	W001194-062917	Chad Torley	Completed 06/29/2017
6-50	6/29/2017	F	PTPD 17-6198	W001195-062917	Nicholas Vanderlaan	Completed 06/29/2017
6-51	6/29/2017	F	PTPD 17-6198	W001196-062917	Yolanda Washington	Completed 06/29/2017
6-52	6/30/2017	F	PTPD 17-4908	W001197-063017	Roger Slykhouse	Completed 07/05/2017

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
JULY 11, 2017**

**ITEM D.2**

**CONSENT AGENDA**

**FOIA REPORT  
CLERK'S OFFICE**

# FOIA Monthly Report

Run Date: 07/07/2017 1:45 PM

Create Date	Company Name	Customer Full Name	Type of Information Requested	Amount of Payment
6/19/2017	PM Environmental	Staff Consultant Kim Hippensteel	Building	
6/27/2017	ASTI Environmental	Bridget Wojtala	Building Environmental Fire Report	
6/30/2017		Daniel Mangan	Other	
6/5/2017	Zausmer, August & Caldwell, P.C.	Jeremy Mullett	Building	
6/1/2017	PM Environmental	Research Consultant Lindsey Sorensen	Environmental Fire Report	
6/1/2017	PM Environmental	Research Consultant Lindsey Sorensen	Environmental Fire Report	
6/9/2017		Marita Ladosenszky	EMS Report Fire Report	
6/12/2017		Patrick McHugh	Fire Report	
6/15/2017		Truth Otto	Fire Report	
6/19/2017	PM Environmental	Staff Consultant Kim Hippensteel	Environmental Fire Report	
6/19/2017	PM Environmental	Staff Consultant Kim Hippensteel	Public Services-Works	
6/21/2017	KSI	Todd Kirby	Planning	
6/1/2017		Mr. Andrew Holcomb	Code of Ordinance Records Police Records	
6/29/2017		Chad Torley	Fire Report Police Records	
Total Requests: 14				Total Dollars: 0

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
JULY 11, 2017**

**ITEM D.2**

**CONSENT AGENDA**

**STATUS REPORT  
PLANNING DEPARTMENT**



# MONTHLY COMMUNITY DEVELOPMENT / PLANNING REPORT

June 2017 Status Report | Prepared by Laura Haw

## STATUS SUMMARY

Provide day-to-day assistance to the Township, applicants and public regarding zoning and planning matters, including office hours on Tuesday morning, Wednesday (all day) and Thursday afternoon for:

- Weekly coordination with Township administration, including attendance at bi-weekly Department Head meetings;
- Weekly coordination with the engineering consultant, Spalding DeDecker with on-going projects, requirements and deadlines;
- Weekly interface with the public on zoning and planning questions, research on past projects;
- Bi-weekly coordination with the Planning Commission chair;
- Coordination, review, and finalization of Planning Commission agenda items and minutes;
- Development of public hearing notices for planning projects; and
- Pre-application meetings with interested developers.

## JUNE 21, 2017 PLANNING COMMISSION REGULAR MEETING

PROJECT NO.	PROJECT NAME	COMMENTS
2247-0517	Star Truck Rentals - Special Land Use	Public hearing held for the special land use of a trucking facility located at the NW corner of Haggerty and Joy Roads.  Special land use approval granted by the Planning Commission, with conditions.
2244-0517	Plymouth Plaza - Special Land Use	Public hearing held for the special land use of two commercial plazas, with drive-through facilities and outdoor eating areas, located at the SW corner of Beck and Five Mile Roads.  Special land use approval granted by the Planning Commission, with conditions.
2246-0517	Star Truck Rentals - Site Plan	The proposed trucking facility (see above) was considered for tentative site plan approval and granted, with conditions to be addressed prior to final site plan review.
2248-0517	Adient Expansion - Site Plan	Proposed building expansion, parking deck, and outdoor areas at the existing Adient facility were granted tentative site plan approval.
2245-0517	Plymouth Plaza - Site Plan	Due to a number of outstanding items on the site plan, the Planning Commission tabled the site plan for up to 90 days to allow the applicant adequate time to revise the plans.
-	Additional Planning & Zoning Items	The Planning Commission recommended the proposed minor amendments to the Future Land Use Map of the existing Master Plan be sent to the Board of Trustees for consideration and distribution.

## MEETING ATTENDANCE

DATE	MEETING	COMMENTS
06.12.17	Downtown Development Authority (DDA) Meeting	DDA Streetscape – Repair and maintenance.
06.13.17	Board of Trustees Regular Meeting	Beck Road Planned Unit Development (PUD) Option.
06.20.17	Board of Trustees Study Session	The Reserve Cluster Housing Option (CHO) Final Development Plan.
06.21.17	Planning Commission Regular Meeting	See agenda items on previous page.
06.27.17	Board of Trustees Regular Meeting	The Reserve Cluster Housing Option (CHO) Final Development Plan.

## PRE-APPLICATION CONSULTATIONS

PROJECT NO.	PROJECT NAME OR USE	COMMENTS
-	Edinburgh Estates	Correspondence with developers regarding rezoning timeline, their meeting with the surrounding home owners association and outstanding items for review. Meeting to review site design progress.
-	Dunkin Donuts Expansion	Meeting with the owner and architect on two occasions to discuss alternative site locations and designs for an expansion.
-	Single Family Residential Development	Meeting with a developer and engineer regarding a potential residential subdivision off Ann Arbor Road.

## MAJOR ZONING ADMINISTRATION & RESEARCH REQUESTS

PROJECT SITE	COMMENTS
SE Schoolcraft and Haggerty Roads	Multiple conversations with a potential developer for two parcels, SE of Schoolcraft and Haggerty Roads (IND district). Coordination with DPW and Engineer on easements, utilities, etc.
Picnic Basket	Continued coordination of Liquor License requirements and making application with the Township Board.
48100 Powell Road	Continued consultation with potential buyers and conveyance of previous lot split and easements, process for new land divisions and rezoning's.
Auto Zone, Ann Arbor Road	Additional questions on signage approvals from the Planning Commission.
Polytec Inc.	Continued coordination with applicant regarding the Township's Tax Abatement application, process, and the need to create a new IDD district.
St. Kenneth Catholic Church	On-going discussions with Parish regarding landscaping and site walk for landscaping recommendations.
9464 Ball Street	VP district rezoning inquiries.
MITC	Creation of revised and new graphics for MITC website and Gary Roberts.
The Reserve	Questions regarding the site plan on grading, drainage, etc.

Andover Forest 9085 Beck Road n/a	Final CHO agreements received and outstanding tax discussions. Research on parcel and potential lot splits. Ordinance inquiry on the parking and selling of recreational vehicles in residential districts.
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**PROJECT CLOSE OUT**

PROJECT NO.	PROJECT NAME	COMMENTS
2215-0816	Undercover Storage	Final stamping review and approval.
2110-0716	Lake Pointe Bible	Final stamping review and approval.
2235-0217	Arctic Pond	Final stamping review and approval.
2197-0316	Hines Park Storage	Final stamping review and approval.

**DOWNTOWN DEVELOPMENT AUTHORITY (DDA)**

PROJECT NO.	PROJECT NAME	COMMENTS
-	DDA Invoices	Invoice management for landscaping. Coordination on monthly invoices instead of a single invoice as work is performed, for easier Township tracking.
-	Ann Arbor Road – DDA Streetscape Damage	Claim reports for DDA Streetscape damage along Ann Arbor Road at two locations. Coordination on quotes for masonry work and project specs.

**CODE ENFORCEMENT FOLLOW-UP**

PROJECT NO.	PROJECT NAME	COMMENTS
-	10406 Robert Court	Discussions with homeowner regarding tree removal and screening requirements on several occasions.

**ADMINISTRATIVE REVIEW'S**

PROJECT NO.	PROJECT NAME	COMMENTS
2210-0716	Lake Pointe Bible Church	Building addition – review of outstanding landscaping enhancements prior to final stamping process.
2235-0217	Arctic Pond Ice Arena	Facilitation between applicant and engineering re: site plan review process and outstanding items.
2160-0315	Jogue – Building Addition	Review and approval for a new approach to the parking lot at 14731 Helm Court.
2251-0617	Mercy USA Offices	Review of landscaping plans and outdoor seating area for employees. Replacement landscaping for residential buffer zone.
2250-0617	Land Combination	Review and approval for a residential land combination at 43916 Joy Road.

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
JULY 11, 2017**

**ITEM D.2**

**CONSENT AGENDA**

**MONTHLY REPORT  
BUILDING DEPARTMENT  
JUNE, 2017**

**CHARTER TOWNSHIP OF PLYMOUTH**  
**DEPARTMENT OF BUILDING & CODE ENFORCEMENT**



**MONTHLY REPORT**

**June**  
**2017**



## New Commerical Building for 2017

Company Name	Property Address	Type of Work	Construction Value	Status	Month
Auto Zone	1423 Ann Arbor RD	Auto Parts Supply	610,340	Issued	January
Andover Business Phase II	47025 5 Mile RD	Business Retail	943,632	Issued	April
Andover Business Phase II	47057 5 Mile RD	Business Retail	908,016	Issued	April
Kirco-OM Plymouth (Oerlikon)	41144 Concept	Industrial	2,500,000	Issued	May
Total Construction Value			4,961,988		

## New Commercial Additions/Alterations for 2017

Company Name	Property Address	Type of Work	Construction Value	Status	Month
Trumpf	47711 Clipper	Interior remodel	235,000	Issued	January
ASK Services Inc	40600 Ann Arbor RD #200	Tenant finish	90,000	Issued	January
Kroger	44525 Ann Arbor RD	Deli/Produce remodel	650,000	Issued	February
Comercia Bank	42345 Ann Arbor RD	Construct Vestibule	250,000	Issued	February
Bank of America	40909 Ann Arbor RD	Change lighting to LED	109,143	Issued	February
Mercy-USA	44450 Pinetree #201	Remodel Restrooms	40,000	Issued	February
MJ Cabinets	533 Ann Arbor RD	Interior remodel	20,000	Issued	February
Absopure	9000 General DR	Propane tank	4,000	Issued	March
Chrysan Industries	14707 Keel	Office remodel	75,000	Issued	March
Chrysan Industries	14707 Keel	Lab remodel	240,000	Issued	March
Accurate Tape & Label	14500 Jib	Repave parking lot	25,000	Issued	March
Advanced Periodontics	40400 Ann Arbor RD	Tenant remodel	50,000	Issued	April
Bidigare Contractors Inc	939 Mill	Interior remodel	150,000	Issued	April
Burroughs	41100 Plymouth RD	Bay door/man doors	13,000	Issued	April
Adient	49200 Halyard	Phase I interior demo	99,000	Issued	May
Jogue	14731 Helm CT	Additoin	1,800,000	Issued	May
Troy Design	14425 Sheldon	Remodel CVC area	352,000	Issued	May
Preier Auto Service	705 Ann Arbor RD	Roof/overhead door	75,994	Issued	May

Company Name	Property Address	Type of Work	Construction Value	Status	Month
Sames Kremlin	45001 5 Mile RD	Loading dock replacemen	7,980	Issued	May
Auto Park LLC	45749 Helm	Interior demo	25,000	Issued	May
Lake Pointe Bible	42150 Schoolcraft	Additoin	600,000	Issued	June
Farrow Realty	14555 Jib	High rack storage	19,000	Issued	June
Hamma Salon	46074 Ann Arbor TR	Tenant finish	600	Issued	June
Deluxe Spa	1464 Sheldon RD	Tenant finish	50,000	Issued	June
Total Construction Value			4,980,717		
Grand Total Construction Value			<u>9,942,705</u>		



## Residential Housing 2017

	<u>Single Family Detached</u>			
	<u>Total # Buildings</u>	<u>Total # Dwelling</u>	<u>Total Value Construction</u>	<u>Total Square Feet</u>
January	0			
February	0			
March	3	3	635,481	4,158
April	1	1	467,906	4,961
May	0			
June	1	1	427,088	4,221
July				
August				
September				
October				
November				
December				
<b>Totals</b>	<b>5</b>	<b>5</b>	<b>\$1,530,475</b>	<b>13,340</b>

	<u>Single Family Attached (Townhouses/ Row Houses)</u>			
	<u>Total # Buildings</u>	<u>Total # Dwelling</u>	<u>Total Value Construction</u>	<u>Total Square Feet</u>
January	0			
February	0			
March	0			
April	0			
May	0			
June	0			
July				
August				
September				
October				
November				
December				
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>\$ -</b>	<b>-</b>

	<u>Two-Family Buildings (Duplex)</u>			
	<u>Total # Buildings</u>	<u>Total # Dwelling</u>	<u>Total Value Construction</u>	<u>Total Square Feet</u>
January	0			
February	0			
March	1	2	409,798	3,884
April	0			
May	0			
June	0			
July				
August				
September				
October				
November				
December				
<b>Totals</b>	<b>1</b>	<b>2</b>	<b>\$ 409,798</b>	<b>3,884</b>

	<u>Three-or-more Family Building (Apartments/Stacked Condos)</u>			
	<u>Total # Buildings</u>	<u>Total # Dwelling</u>	<u>Total Value Construction</u>	<u>Total Square Feet</u>
January	0			
February	0			
March	0			
April	0			
May	0			
June	0			
July				
August				
September				
October				
November				
December				
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>\$ -</b>	<b>-</b>

	<u>Total # Buildings</u>	<u>Total # Dwelling</u>	<u>Value Construction</u>	<u>Square Feet</u>
<b>Totals all categories</b>	<b>6</b>	<b>7</b>	<b>\$ 1,940,273</b>	<b>17,224</b>

# Certificate of Occupancy List

07/06/2017

1/1

CofO Number	Status	Issued To	Address	CofO and Permit Dates	
<b>OF17-0059</b> <u>Permit Number</u> PB16-0906	ISSUED (FINAL) <u>Applicant Name</u> CONCRAFT, INC.	JOHNSON, DAVID	11821 SYCAMORE <u>Contractor</u> CONCRAFT, INC.	<u>CO Date Apply:</u> 06/09/2017 <u>Permit Date Apply:</u> 09/26/2016	<u>CO Date Finaled:</u> 06/09/2017 <u>Permit Date Issued:</u> 0/03/2016
<b>OF17-0060</b> <u>Permit Number</u> PB17-0121	ISSUED (FINAL) <u>Applicant Name</u> George W Auch Company	Chrysan Industries	14707 KEEL ST <u>Contractor</u> George W Auch Company	<u>CO Date Apply:</u> 06/19/2017 <u>Permit Date Apply:</u> 02/28/2017	<u>CO Date Finaled:</u> 06/19/2017 <u>Permit Date Issued:</u> 3/22/2017
<b>OF17-0061</b> <u>Permit Number</u> PB16-0527	ISSUED (FINAL) <u>Applicant Name</u> Livonia Builders Grandover Park LLC	Ravines of Plymouth	13112 Woodridge CR <u>Contractor</u> Livonia Builders Grandover P	<u>CO Date Apply:</u> 06/22/2017 <u>Permit Date Apply:</u> 07/07/2016	<u>CO Date Finaled:</u> 06/22/2017 <u>Permit Date Issued:</u> 8/08/2016
<b>OF17-0062</b> <u>Permit Number</u> PB16-0519	ISSUED (FINAL) <u>Applicant Name</u> Livonia Builders Grandover Park LLC	Ravines of Plymouth	13110 Woodridge CR <u>Contractor</u> Livonia Builders Grandover P	<u>CO Date Apply:</u> 06/22/2017 <u>Permit Date Apply:</u> 07/07/2016	<u>CO Date Finaled:</u> 06/22/2017 <u>Permit Date Issued:</u> 8/08/2016
<b>OF17-0063</b> <u>Permit Number</u> PB16-0526	ISSUED (FINAL) <u>Applicant Name</u> Livonia Builders Grandover Park LLC	Ravines of Plymouth	13116 Woodridge CR <u>Contractor</u> Livonia Builders Grandover P	<u>CO Date Apply:</u> 06/22/2017 <u>Permit Date Apply:</u> 07/07/2016	<u>CO Date Finaled:</u> 06/22/2017 <u>Permit Date Issued:</u> 8/08/2016
<b>OF17-0064</b> <u>Permit Number</u> PB16-0518	ISSUED (FINAL) <u>Applicant Name</u> Livonia Builders Grandover Park LLC	Ravines of Plymouth	13114 Woodridge CR <u>Contractor</u> Livonia Builders Grandover P	<u>CO Date Apply:</u> 06/22/2017 <u>Permit Date Apply:</u> 07/07/2016	<u>CO Date Finaled:</u> 06/22/2017 <u>Permit Date Issued:</u> 8/08/2016
<b>OF17-0065</b> <u>Permit Number</u> PB16-0520	ISSUED (FINAL) <u>Applicant Name</u> Livonia Builders Grandover Park LLC	Ravines of Plymouth	13106 Woodridge CR <u>Contractor</u> Livonia Builders Grandover P	<u>CO Date Apply:</u> 06/23/2017 <u>Permit Date Apply:</u> 07/07/2016	<u>CO Date Finaled:</u> 06/23/2017 <u>Permit Date Issued:</u> 8/08/2016
<b>OF17-0066</b> <u>Permit Number</u> PB16-0528	ISSUED (FINAL) <u>Applicant Name</u> Livonia Builders Grandover Park LLC	Ravines of Plymouth	13108 Woodridge CR <u>Contractor</u> Livonia Builders Grandover P	<u>CO Date Apply:</u> 06/23/2017 <u>Permit Date Apply:</u> 07/07/2016	<u>CO Date Finaled:</u> 06/23/2017 <u>Permit Date Issued:</u> 8/08/2016

All Records

Co.DateFinaled Between 6/1/2017 12:00:00 AM AND

6/30/2017 11:59:59 PM AND

Co.Status = ISSUED (FINAL)

Number of CofO's: **8**

## Temporary Certificates of Occupancy

<u>Date</u>	<u>Address</u>	<u>Occupant</u>	<u>Category</u>	<u>Permit</u>
June 9, 2017	47001 Port	Federal Mogul (2nd floor addition)	Occupancy	PB16-0141



# Revenue Breakdown Report

07/06/2017

Filter: All Records, Transaction.DateToPostOn in <Previous month> [06/01/17 - 06/30/17]

## Unit Totals

Unit Name	Records	Revenue
TOTAL	345	96,195.00

## Record Type Totals

Unit:	Records	Revenue
Enforcement	2	200.00
Name	13	13,000.00
Permit	330	82,995.00
UNIT TOTAL:	345	96,195.00

## Record Type Breakdowns

Unit:	Records	Revenue
Record Type: Enforcement	2	200.00
TOTAL:	2	200.00

Record Type: Name	Records	Revenue
TOTAL:	13	13,000.00

Record Type: Permit	Records	Revenue
Building	152	58,996.00
Electrical	47	8,192.00
Mechanical	95	10,170.00
Plumbing	36	5,637.00
TOTAL:	330	82,995.00

Certificates of Occupancy and Re-Occupancy  
Plymouth Township  
June 2017\*  
WTUA

Address	Business Name	Business	Type of work	Business Forms Given Out	
				Yes	No

07/06/17

**Enforcement List Vacant Properties**

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<b><u>VACANT BLD - RES</u></b>					
11626 43916 JOY RD	R-78-059-03-0216-000		07/07/09	Recv'd Registration	06/13/17
11626 JOY RD	R-78-061-99-0027-001	Bruce Gould	07/07/09	Violation Issued	06/14/11
11626 ANN ARBOR RD	R-78-054-99-0015-000	Shari Lightston, Trustee	07/07/09	Recv'd Registration	
11626 11626 BUTTERNUT	R-78-027-01-0160-002		10/26/11	Recv'd Registration	01/16/14
11626 8890 NORTHERN	R-78-059-03-0136-000	Rowe, Kimberly W	01/13/12	Recv'd Registration	
11626 46021 ANN ARBOR TR	R-78-036-99-0011-000		03/09/12	Recv'd Registration	
11626 9440 NORTHERN	R-78-059-03-0167-000	Baczlo Properties, LLC	03/21/13	Recv'd Registration	
11626 41451 CRABTREE LN	R-78-017-02-0521-000		11/27/13	Recv'd Registration	
11626 9037 NORTHERN	R-78-059-03-0201-000	Rupp, David	05/14/14	1st Reg ltr sent	
11626 42405 HAMMILL	R-78-017-03-0048-301	Rottell, Barbara Joann Trust	03/31/15	1st Reg ltr sent	
11626 9400 S MAIN	R-78-061-01-0003-000		03/31/15	2nd Notice	
11626 44415 ERIK PASS	R-78-058-01-0046-000	FINANCIAL FREEDOM/BREE	03/27/17	2nd Notice	
11626 46643 ANN ARBOR TR	R-78-035-99-0006-006	National Field Network	05/02/17		06/06/17

**Total: 13**

07/06/17

**Enforcement List Vacant Properties**

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<b><u>VACANT BLD- COM</u></b>					
11626 14556 JIB	R-78-009-03-0096-002	Elizabeth Stanaj	07/07/09	Recv'd Registration	
<b>Total: 1</b>					

07/06/17

*Enforcement List Vacant Properties*

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<b><u>VACANT PROP - RES</u></b>					
11626 Greystone Blvd	R-78-064-99-0022-701	Biondo Design & Building LLC	07/07/09	1st Reg ltr sent	
11626 BECK RD	R-78-040-99-0008-000	Marcus Raymond	07/07/09	1st Reg ltr sent	06/14/11
11626 JOY RD	R-78-061-99-0026-001	Bruce Gould	07/07/09	Recv'd Registration	
11626 ANN ARBOR RD	R-78-054-99-0015-000	Shari Lightston, Trustee	08/07/13	2nd Notice	03/28/14
11626 44415 ERIK PASS	R-78-058-01-0046-000	FINANCIAL FREEDOM/BREE	04/06/16		02/08/17
<b>Total: 5</b>					



07/06/17

*Enforcement List Vacant Properties*

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Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
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**Total All Records: 19**

Page: 4

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
JULY 11, 2017**

**ITEM D.2**

**CONSENT AGENDA**

**THANK YOU LETTER  
TO FIRE DEPARTMENT  
STAFF**

July 19, 2017

Captain Tom Atkins -

Hi! Just a

short note to commend

Ean Culver and Chris Mack

for coming to my "rescue" getting

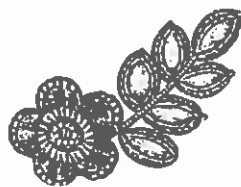
me back to the wheel chair.

I don't know what I would

have done without them!

Sincerely,

Jaan Michelis



Two simple words to express  
a heart full of gratitude.

Sincerely,  
Jaan Michelis

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
JULY 11, 2017**

**ITEM D.3**

**CONSENT AGENDA**

**PAYMENT OF BILLS  
BILL REVIEW BY TRUSTEE DEMPSEY**

FUND NAME	FUND NUMBERS	PRO-FORMA INVOICES	
		ALREADY PAID	2017 INVOICES TO BE PAID
General Fund	101	131,152.52	62,934.67
Solid Waste Fund	226	465.96	316.84
Improvement Revolving (Capital)	246	0.00	0.00
Drug Forfeiture Fund	265	0	0.00
Drug Forfeiture Fund	266	0	0.00
Golf Course Fund	510	190.00	0.00
Senior Transportation	588	307.51	0.00
Water/Sewer Fund	592	479,626.32	2,535.47
Trust and Agency	701	0.00	25,122.75
Police Bond Fund	702	0.00	0.00
Tax Pool	703		0.00
Special Assessment Capital	805	0.00	0.00
<b>TOTALS:</b>		<b>611,742.31</b>	<b>90,909.73</b>
<b>GRAND TOTAL FOR JULY 11, 2017 PAYABLES:</b>		<b>702,652.04</b>	

## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>B &amp; R JANITORIAL SUPPLY</b>		<b>Invoice Amount:</b>	<b>\$427.35</b>
Cleaning Supplies for Fire Stations		<b>Check Date:</b>	<b>07/12/2017</b>
101-336-776.000	Bath tissue		83.13
101-336-776.000	cascade		37.34
101-336-727.000	Paper Towel		27.17
101-336-727.000	Husky 320		21.00
101-336-727.000	clorox Wipes		36.94
101-336-727.000	C fold towels		32.77
101-336-727.000	1.5 Bags		19.49
101-336-727.000	Pk Lemon drop		62.65
101-336-727.000	EZ purple		20.94
101-336-727.000	Laundry det		78.17
101-336-727.000	pumps		4.25
101-336-727.000	Fuel surcharge		3.50
<b>B &amp; R JANITORIAL SUPPLY</b>		<b>Invoice Amount:</b>	<b>\$730.74</b>
Cleaning Supplies for Fire Stations		<b>Check Date:</b>	<b>07/12/2017</b>
101-336-776.000	Bath tissue		83.13
101-336-776.000	cascade		74.68
101-336-727.000	Paper Towel		81.51
101-336-727.000	eEZ Foam		64.95
101-336-727.000	Husky 320		42.00
101-336-727.000	Sponge Scrubber		24.40
101-336-727.000	C-Fold Towels		32.77
101-336-727.000	1.5 Bags		38.98
101-336-727.000	Facial tissue		38.25
101-336-727.000	EZ purple		41.88
101-336-727.000	Dish Soap		44.10
101-336-727.000	Laundry det		156.34
101-336-727.000	pumps		4.25
101-336-727.000	Fuel Surcharge		3.50
<b>HALT FIRE INC</b>		<b>Invoice Amount:</b>	<b>\$193.50</b>
R3 wiring work ceiling light		<b>Check Date:</b>	<b>07/12/2017</b>
101-336-863.000	R3 ceiling light work/freight		193.50
<b>HALT FIRE INC</b>		<b>Invoice Amount:</b>	<b>\$281.43</b>
prime-safe /freight		<b>Check Date:</b>	<b>07/12/2017</b>
101-336-863.000	prime-safe 4 gallons/freight		281.43
<b>OFFICE DEPOT</b>		<b>Invoice Amount:</b>	<b>\$355.26</b>
office supplies		<b>Check Date:</b>	<b>07/12/2017</b>
101-336-727.000	lubricant 0365153		10.64
101-336-727.000	folders 0768300		134.97
101-336-727.000	tape 369589		12.96
101-336-727.000	sharples 0203174		6.03
101-336-727.000	popups 0723688		7.55
101-336-727.000	portfolios #0589158		13.10
101-336-727.000	pens 0517235		18.99
101-336-727.000	pens 0517227		18.04
101-336-727.000	ink cart 0489907		117.99
101-336-727.000	Post-It Notes		14.99
<b>NAPA Auto Parts of Plymouth</b>		<b>Invoice Amount:</b>	<b>\$40.46</b>
wiper blades U3		<b>Check Date:</b>	<b>07/12/2017</b>
101-336-863.000	wiper blades U3		40.46

## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

VENDOR INFORMATION		INVOICE INFORMATION	
<b>BENTLEY ENVIRONMENTAL SERVICES</b>		<b>Invoice Amount:</b>	<b>\$1,324.60</b>
Sta#1 catch basin cleaning		<b>Check Date:</b>	<b>07/12/2017</b>
	101-336-776.000	Sta#1 Clean catch basins and disposal	1,324.60
<b>CORPORATE CLEANING GROUP INC</b>		<b>Invoice Amount:</b>	<b>\$2,341.50</b>
MONTHLY CLEANING		<b>Check Date:</b>	<b>07/12/2017</b>
	101-265-776.000	INVOICE 0678 MONTHLY	2,079.00
	101-305-776.000	INVOICE 0678 HAZ MAT CLEANS, THREE	262.50
<b>CHARTER TWSP OF PLYMOUTH</b>		<b>Invoice Amount:</b>	<b>\$5,593.46</b>
Comerica Credit Cards - May 2017		<b>Check Date:</b>	<b>07/12/2017</b>
	101-336-960.000	Atkins - Bshifter Bluecard License	125.00
	101-336-863.000	Atkins-Home Depot - nozzles & batteries	28.93
	101-305-727.000	Brothers - Amazon - iPad Cover	37.94
	101-325-960.000	Brothers-NENA Registration -Rodriguez	150.00
	101-325-960.000	Brothers-Dinner at NENA Conf. (3 people)	35.64
	101-325-960.000	Brothers-Breakfast at NENA Conf (3 ppl)	40.82
	101-325-960.000	Brothers-Crowne Plaza - NENA Conf. Accom	131.04
	101-171-727.000	Coobatis-FB Promo (Helse)	207.91
	592-172-963.000	Coobatis-Monster Ad - DPW Foreman job	375.00
	592-172-963.000	Courter-Conf. Space Training for 5 staff	750.00
	592-291-932.000	Courter - Mulch & Coupler	42.68
	592-291-932.000	Courter-Prv Pfts & Shop	360.29
	226-226-810.000	Fellrath-Kroger-supplies for HHW workers	57.69
	226-226-810.000	Fellrath-CJ's Brewing-HHW staff lunch	178.36
	226-226-810.000	Fellrath-Tim Hortons-HHW Staff breakfas	60.68
	226-226-810.000	Fellrath-HomeDepot-HHW event vests	20.11
	101-305-863.000	Gordon-St. of MI Plate Renewal (x3 cars)	39.78
	101-305-863.000	Gordon-Muni. Plates (2) *	26.00
	101-325-960.000	Gordon-CrownePlaz NENA Conf. (Fell) *	372.06
	101-325-960.000	Gordon-Fire Dispatch Recert. (Fell)	50.00
	101-336-836.000	Gross-Home Depot-Power Washer & Supplies	130.80
	101-265-858.000	Haack-Delwood Supply - plumbing parts	7.58
	101-265-858.000	Haack-Delwood Supply-plumbing parts	7.97
	101-265-776.000	Haack-St.of MI-Amer. Flags for all bldgs	469.40
	101-305-776.000	Haack-Corousel -Carpet Cleaning Police	730.00
	101-305-776.000	Haack-Graybar-Light bulbs	245.76
	101-265-776.000	Haack-HomeDepot--Twp. Hall Supplies	55.69
	101-265-776.000	Haack-Lowes-Compot & Manure	22.71
	101-325-727.000	Haack- FEDEX Office=Laminated Map	7.93
	101-265-776.000	Haack-Sam's Club-Twp. Supplies	95.68
	101-325-727.000	Haack-Sam's Club-Supplies for Police	77.58
	101-171-727.000	Janks-Encrypted Email serv. for Coobatis	115.00
	101-371-727.000	Lewis-Plan Review Office Supplies	35.95
	101-215-727.000	Lewis (Groth) Notaries Pkg for Clerks	215.50
	101-336-776.000	Mann-HomeDepot-Detergent for uniforms	37.94
	101-325-960.000	Gordon-CrownePlaza -NENA Conf (Rodriguez	248.04
<b>SPALDING DEDECKER ASSOCIATES, INC.</b>		<b>Invoice Amount:</b>	<b>\$30,655.25</b>
Engineering Fees May 2017		<b>Check Date:</b>	<b>07/12/2017</b>
	101-400-818.000	73979 May 2017 Monthly Retainer	500.00
	701-100-014.000	73957 Andover Forest	810.00
	701-100-014.000	73958 Edinburgh Estates	287.50
	701-100-014.000	73959 The Reserve Site Condo	755.00
	701-100-014.000	73961 Andover Phase 2	2,252.50
	701-100-014.000	73962 AutoZone Ann Arbor Rd.	67.50
	701-100-014.000	73963 Undercover Self Storage	2,421.25
	701-100-014.000	73964 Lake Pointe Bible Church	585.00

## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

701-100-014.000	73965 La Casa/Tuscany Reserve	652.50
701-100-014.000	73966 Oerlikon	15,526.50
592-172-818.000	73967 Plymouth DPS Yard Restoration	40.00
701-100-014.000	73968 Negri-Bossi Engineering	422.50
701-100-014.000	73969 LOC Performance Products	1,227.50
701-100-014.000	73970 Polytec Inc	115.00
592-172-818.000	73971 Comcast Livonia HyperBuild	115.00
592-172-818.000	73974 Comcast CX16623904TDG17	340.00
592-172-818.000	73972 Comcast #FRO10219RLT17	115.00
592-172-818.000	73973 Comcast CX16541363TDG17	115.00
592-172-818.000	73975 Comcast CX16412111TDG17	282.50
101-400-818.000	73981 St. Kenneth Building Expansion	950.00
101-400-818.000	73982 Adlent CTU Expansion Project	2,075.00
101-400-818.000	73983 Star Truck Rentals	1,000.00

**DON'S SMALL ENGINE**

Parks - Air filter and cover -- Invoice # 36989

101-691-931.000

Parks - invoice 36989 - Air filter +

**Invoice Amount:** \$21.66  
**Check Date:** 07/12/2017  
21.66

**EHLERS HEATING & AIR CONDITIONING**

Sta#1 Air Cond Repair

101-336-776.000

Sta#1 Checked Air Cond Unit

**Invoice Amount:** \$164.00  
**Check Date:** 07/12/2017  
164.00

**GREENSHIELD'S LANDSCAPING & LAWN**

ORDINANCE GRASS CUTS

101-265-776.000

INVOICE 117

**Invoice Amount:** \$925.00  
**Check Date:** 07/12/2017  
925.00

**KSS Enterprises**

Parks - Rest room supplies, et al.. - Detailed Invoi

101-691-931.000

Park Supplies # 1039926

**Invoice Amount:** \$442.73  
**Check Date:** 07/12/2017  
442.73

**MCKENNA ASSOCIATES INC**

Professional Services May 2017

101-400-818.000

(9) 1/2 day on-site services

101-400-818.000

(5) Full day on-site services

**Invoice Amount:** \$5,880.00  
**Check Date:** 07/12/2017  
2,880.00  
3,000.00

**MICHIGAN LAUNDRY MACHINERY SERVICE**

Turnout Gear Extractor rebuilt bad valves-fl valve-

101-336-851.000

repaired washer sta#1

**Invoice Amount:** \$284.00  
**Check Date:** 07/12/2017  
284.00

**MICHIGAN TOWNSHIPS ASSOCIATION**

Membership Dues MTA

101-215-727.000

Annual Dues

**Invoice Amount:** \$6,150.00  
**Check Date:** 07/12/2017  
6,150.00

**OFFICE DEPOT**

OFFICE SUPPLY

101-371-727.000

6/19 QUOTE

**Invoice Amount:** \$220.83  
**Check Date:** 07/12/2017  
220.83

**OFFICE DEPOT**

OFFICE SUPPLY

101-371-727.000

6/19 QUOTE

**Invoice Amount:** \$15.35  
**Check Date:** 07/12/2017  
15.35

**PLYMOUTH-CANTON COMMUNITY SCHOOLS**

MAY FUEL

101-371-863.000

INV 001667

**Invoice Amount:** \$439.36  
**Check Date:** 07/12/2017  
439.36

**Thermo Source**

Electrical work Station #3

**Invoice Amount:** \$1,704.00  
**Check Date:** 07/12/2017



## Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION	INVOICE INFORMATION		
	101-336-776.000	LED lighting Project Sta#3	1,704.00
<b>TRU GREEN CHEMLAWN</b> LAWN SERVICE			<b>Invoice Amount: \$293.49</b> <b>Check Date: 07/12/2017</b> 293.49
	101-265-776.000	INVOICE 65307402	
<b>W.J.O'NEIL COMPANY</b> A/C REPAIR			<b>Invoice Amount: \$864.03</b> <b>Check Date: 07/12/2017</b> 864.03
	101-265-776.000	INV 15656	
<b>W.J.O'NEIL COMPANY</b> A/C REPAIR			<b>Invoice Amount: \$352.25</b> <b>Check Date: 07/12/2017</b> 352.25
	101-265-776.000	INV 15657	
<b>WCA ASSESSING</b> Appraisal Services Rendered July 2017			<b>Invoice Amount: \$21,747.42</b> <b>Check Date: 07/12/2017</b>
	101-209-818.000	Appraisal Services Rendered	18,465.75
	101-209-818.000	Co-Star Services	156.67
	101-209-818.000	Appraisal Personnel	3,125.00
<b>DON'S SMALL ENGINE</b> Parks - new speed head for trimmer -- Invoice #			<b>Invoice Amount: \$44.81</b> <b>Check Date: 07/12/2017</b> 44.81
	101-691-931.000	Parks - Invoice 36990 -- Sped Feed Head	
<b>BUONO, DUANE</b> june 2017 mechanical insp pay			<b>Invoice Amount: \$3,645.00</b> <b>Check Date: 07/12/2017</b> 3,645.00
	101-371-818.000	JUNE 2017 INSP PAY	
<b>HEILEMAN, JAMES</b> JUNE 2017 ELECTRICAL INSPECTOR PAY			<b>Invoice Amount: \$3,884.00</b> <b>Check Date: 07/12/2017</b> 3,884.00
	101-371-818.000	ELEC INSP PAY	
<b>MUNSON, STEVE</b> PLUMBING INSPECTOR PAY FOR JUNE 2017			<b>Invoice Amount: \$1,888.25</b> <b>Check Date: 07/12/2017</b> 1,888.25
	101-371-818.000	PLUMBING INSPECTOR PAY	
<b>Total Amount to be Disbursed:</b>			<b>\$90,909.73</b>

## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<b>A T &amp; T</b> FS#3 Meterline June-July 2017 <i>101-336-921.000</i>	<i>Meterline FS # 3 -</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$119.53</b> <b>07/05/2017</b> <i>119.53</i>
<b>COMCAST</b> Comcast High Speed Internet Monthly Fee - FS # <i>101-336-921.000</i>	<i>High Speed Internet FS #2 - monthly</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$104.85</b> <b>07/05/2017</b> <i>104.85</i>
<b>COMCAST</b> Monthly Cable and Internet Township Hall - July 2 <i>101-290-941.000</i>	<i>July 2017 Internet &amp; Cable for Twp Hall</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$61.89</b> <b>07/05/2017</b> <i>61.89</i>
<b>I.A.F.F. - LOCAL 1496</b> IAFF - June 2017 Union Dues <i>101-100-232.020</i>	<i>June 2017 Union dues</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$1,795.00</b> <b>07/05/2017</b> <i>1,795.00</i>
<b>M E R S</b> MERS - June 2017 Employee AND Employer <i>101-100-231.030</i> <i>101-100-231.030</i> <i>101-100-231.020</i> <i>101-100-231.050</i> <i>101-305-714.030</i> <i>101-305-714.030</i> <i>101-336-714.020</i> <i>101-325-714.050</i>	<i>COAM - Employee Contrib.</i> <i>POAM - Employee Contrib</i> <i>FIRE - Employee Contrib</i> <i>DISPATCH - Employee Contrib</i> <i>COAM - Employer Contrib</i> <i>POAM - Employer Contrib</i> <i>I FIRE - Employer Contrib</i> <i>I DISPATCH - Employer Contrib</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$97,713.26</b> <b>07/05/2017</b> <i>3,954.67</i> <i>10,931.55</i> <i>9,716.10</i> <i>2,855.46</i> <i>17,564.48</i> <i>16,334.00</i> <i>30,412.00</i> <i>5,945.00</i>
<b>JOHN HANCOCK LIFE INSURANCE CO.</b> JOHN HANCOCK EMPLOYEE CONTRIB. 6-23-17 <i>588-100-231.000</i> <i>101-100-231.000</i> <i>592-100-231.000</i>	<i>Employee Contrib. - Friend.Station</i> <i>Employee Contrib. - Administrative</i> <i>Employee Contrib. - Public Services/DPW</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$3,956.39</b> <b>07/05/2017</b> <i>76.88</i> <i>2,571.17</i> <i>1,308.34</i>
<b>JOHN HANCOCK LIFE INSURANCE CO.</b> JOHN HANCOCK EMPLOYER PEN MATCH 6/23/17 <i>588-588-714.000</i> <i>101-171-714.010</i> <i>101-201-714.010</i> <i>101-215-714.010</i> <i>101-253-714.010</i> <i>101-305-714.000</i> <i>101-325-714.010</i> <i>101-336-714.020</i> <i>101-336-714.010</i> <i>101-371-714.010</i> <i>101-265-714.010</i> <i>592-172-714.010</i> <i>226-226-714.010</i> <i>592-291-714.040</i>	<i>Friendship Station (Boyce)</i> <i>Supervisor's Office</i> <i>IT Services (Janks)</i> <i>Clerk's Office</i> <i>Treasurer's Office</i> <i>Police Dept.</i> <i>Dispatch</i> <i>Fire Dept</i> <i>Fire (Admin) (Jowsey)</i> <i>Building Dept.</i> <i>Township Hall (Haack)</i> <i>Public Services (Admin)</i> <i>Solid Waste (ViseI)</i> <i>DPW</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$14,580.22</b> <b>07/05/2017</b> <i>230.63</i> <i>1,515.06</i> <i>563.36</i> <i>1,771.66</i> <i>954.29</i> <i>1,196.09</i> <i>264.94</i> <i>1,825.09</i> <i>242.44</i> <i>1,440.79</i> <i>231.41</i> <i>1,698.62</i> <i>275.96</i> <i>2,369.88</i>
<b>NATIONWIDE RET SOL USCM/MIDWEST</b> Nationwide - Contribs. for payending 6/18-17 <i>101-100-239.000</i> <i>592-100-239.000</i>	<i>Contributions for payending 6/18/17</i> <i>Contributions for payending 6/18/17</i>	<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$14,028.69</b> <b>07/05/2017</b> <i>13,146.69</i> <i>882.00</i>
<b>PLANTE &amp; MORAN, PLLC</b> Audited Financial Statements -GF		<b>Invoice Amount:</b> <b>Check Date:</b>	<b>\$5,790.00</b> <b>07/05/2017</b>

## Charter Township of Plymouth AP Invoice Listing - Board Report

**VENDOR INFORMATION****INVOICE INFORMATION**

<i>101-215-818.000</i>	<i>Audited Financial Statements GF - Clerk</i>	<i>1,450.00</i>
<i>101-253-817.000</i>	<i>Audited Financial Statements GF -Treasur</i>	<i>1,450.00</i>
<i>101-528-727.000</i>	<i>Audited F/S - Water/Sewer</i>	<i>2,510.00</i>
<i>226-226-817.000</i>	<i>Audited F/S-Solid Waste</i>	<i>190.00</i>
<i>510-510-738.000</i>	<i>Audited F/S Golf Fund</i>	<i>190.00</i>

**PLYMOUTH POSTMASTER**

Postal Permit - Elections

<i>101-262-730.000</i>	<i>Postal Permit - Elections</i>
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<b>Invoice Amount:</b>	<b>\$225.00</b>
<b>Check Date:</b>	<b>07/05/2017</b>
	<i>225.00</i>

**WESTERN TWNSPS UTILITIES AUTHORITY**

WTUA MAY 2017

<i>592-441-742.000</i>	<i>Monthly Charges</i>	<i>359,352.26</i>
<i>592-441-743.000</i>	<i>IPP-IWC</i>	<i>4,697.42</i>
<i>592-443-937.000</i>	<i>Country Club Pump Station</i>	<i>624.33</i>
<i>592-443-937.000</i>	<i>YCUA Lookback FYE 8/31/15</i>	<i>109,695.81</i>
<i>592-100-185.000</i>	<i>Capital Improvement Program</i>	<i>(1,002.34)</i>

<b>Invoice Amount:</b>	<b>\$473,367.48</b>
<b>Check Date:</b>	<b>07/05/2017</b>

<b>Total Amount to be Disbursed:</b>	<b>\$611,742.31</b>
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**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
JULY 11, 2017**

**ITEM F.1**

**NEW BUSINESS**

**INTERGOVERNMENTAL AGREEMENT  
WITH NORTHVILLE TOWNSHIP FOR FIRE  
STATION #2  
SUPERVISOR HEISE**

**AGREEMENT**

**between**

**THE CHARTER TOWNSHIP OF PLYMOUTH**

**and**

**THE CHARTER TOWNSHIP OF NORTHVILLE**

**for**

**Operation of Fire Station #2 in the Charter Township of Plymouth**

WHEREAS, the parties to this Agreement are the Charter Township of Plymouth, a Michigan Charter Township, and the Charter Township of Northville, a Michigan Charter Township, are Michigan municipal corporations; and

WHEREAS, the Michigan Constitution of 1963, Article 7, §28, directs the legislature to authorize any combination of townships to enter into contracts with each other for the joint administration of any of the functions or powers they would otherwise have the power to perform individually; and

WHEREAS, Public Act 35 of 1951, as amended, the Intergovernmental Contracts Between Municipal Corporations Act, MCL 124.1 and MCL 124.2, authorizes municipal corporations to enter into contracts with other municipal corporations or, as otherwise permitted by law, “for the ownership, operation, or performance, jointly, or by any 1 or more on behalf of all, of any property, facility or service which each would have the power to own, operate or perform separately;” and

WHEREAS, the Charter Township of Plymouth and the Charter Township of Northville desire to enter into an intergovernmental agreement under the provisions of Act 35 of the Public Acts of Michigan of 1951, as amended, to provide for the joint operation of Fire Station #2 at 41212 Wilcox Road, Plymouth, Michigan;

NOW THEREFORE, in consideration of their mutual undertakings, it is hereby agreed by and in consideration of the mutual promises herein recited and other valuable consideration, the receipt of which is hereby acknowledged by both parties, the parties agree as follows:

## **1. PURPOSE**

**1.01** PT and NT have an interest in entering into joint and cooperative shared use of Fire Station #2 in Plymouth Township without charge or rent. PT and NT believe that such joint and cooperative operation will be mutually beneficial to the residents and occupants of both PT and NT.

## **2. SCOPE OF THE AGREEMENT**

**2.01** PT owns Fire Station #2 at 41212 Wilcox Road, Plymouth, Michigan. Fire Station #2 is currently closed. PT will open Fire Station #2, and upon the effective date of this Agreement, will commence the process to hire three new full-time firefighters to staff Fire Station #2. Both PT and NT will each house one fire engine and one ambulance at Fire Station #2 to respond to emergency and/or fire incidents in their respective townships. NT will maintain a minimum of 2 firefighters at Fire Station #2 each day. PT will maintain a minimum of 2 firefighters at Fire Station #2 each day. PT firefighters will have the opportunity to attend NT lecture-based training sessions when presented by NT (with no requirement for NT to provide make-up sessions), held in NT without charge by NT, except PT will pay directly any third party costs; PT will not direct the work assignments for the NT Firefighter Training Officer. PT will be responsible for tracking and maintaining their own training records.

**2.02** Fire Station #2 may be used to respond to requests by PT and NT for mutual aid in accordance with the current Western Wayne Mutual Aid Agreement.

## **3. TERM OF AGREEMENT**

**3.01** The effective date of this Agreement is upon approval of the Boards of both PT and NT. The Agreement shall continue until terminated by either party in the manner set forth herein.

#### **4. PT'S COVENANTS**

**4.01** PT owns and will open its Fire Station #2 at 41212 Wilcox Road, Plymouth, Michigan, and keep it in a condition so as to be fully operable as a fire station. PT will hire three new full-time firefighters. PT will maintain 2 full-time firefighters at Fire Station #2 unless such full-time fire fighters are not available. PT will house one fire engine and one ambulance at Fire Station #2 to respond to emergency and/or fire incidents in PT and as required for mutual aid. PT will be responsible to pay for all costs of these covenants.

#### **5. NT'S COVENANTS**

**5.01** NT will house one fire engine and one ambulance at Fire Station #2 to respond to emergency services and/or fire incidents located in NT and as required for mutual aid. NT will maintain a minimum of 2 full-time firefighters at Fire Station #2 unless such full-time fire fighters are not available. NT will be responsible to pay for all costs of these covenants.

#### **6. COST RECOVERY**

**6.01** If there is a medical emergency run or service, the township which responds and provides transport services shall be the township that is entitled to pursue cost recovery in accordance with that township's policies and procedures.

#### **7. TERMINATION**

**7.01** This Agreement can be terminated by either party with or without cause upon 30 days written notice. Upon termination, each party is solely responsible for its own costs, fees, and obligations incurred prior to the termination.

#### **8. ADMINISTRATION**

**8.01** PT shall be responsible for the physical structure, i.e. all walls, roof, windows, and interior fixtures of Fire Station #2. PT shall supply and maintain all communications equipment. PT and NT shall do general housekeeping for Fire Station #2. Each Agency will report to its own command staff any problems, and such problems will be resolved by the Shift commanders of each respective community.

#### **9. RELATIONSHIP OF PARTIES**

**9.01** The parties are independent entities. No liability or benefits, such as Workers' Compensation, pension rights, or insurance rights, arising out of, or related to a contract for hire or employer/employee relationship, accrues to either party or either party's agents, contractors, subcontractors, or employees as a result of this Agreement. No relationship, other than that of independent contractor will be implied between the parties, or either party's agents, employees, contractors, or subcontractors.

#### **10. INSURANCE**

**11.01** PT will provide liability and property damage insurance for the physical structure, i.e. all walls, roof, windows, interior fixtures, and communications equipment for Fire Station #2, and for its fire engine and ambulance. NT will provide liability and property damage insurance

for its fire engine and ambulance. Each party will maintain workers compensation and other applicable insurance for its own employees.

**11. LIABILITY**

**11.01** Each party agrees to remain responsible for its own negligence, or tortious acts, errors, or omissions, and the acts, errors, or omissions of any of its employees, contractors, subcontractors, consultants, or agents.

**11.02** Nothing in this provision, or any other provision in this Agreement, may be construed as a waiver of any governmental immunity or other legal immunity by either party, or any of their agencies, or employees.

**12. COMPLIANCE WITH LAWS**

**12.01** Each party must comply with and must require its employees to comply with all applicable laws and regulations.

**13. AMENDMENTS**

**13.01** No amendment to this Agreement is effective unless it references this Agreement, is written, is signed and acknowledged by duly authorized representatives of both parties and approved by resolutions adopted by each respective Board of Trustees.

**14. NOTICES**

**14.01** All notices, consents, approvals, requests and other communications (“Notices”) required or permitted under this Agreement must be given in writing and mailed by first-class mail and addressed as follows:

**If to PT:**  
Supervisor  
Charter Township of Plymouth  
9955 N. Haggerty Road  
Plymouth, Michigan 48170

**If to NT:**  
Supervisor  
Charter Township of Northville  
44405 Six Mile Road  
Northville, MI 48168

**14.02** All notices are deemed given on the day of mailing. Either party to this Agreement may change its address for the receipt of notices at any time by giving notice to the other as provided. Any notice given by a party must be signed by an authorized representative of such party.

**14.03** Termination notices, change of address notices, and other notices of a legal nature, are an exception and must be sent by registered or certified mail, postage prepaid, return receipt requested.

**15. SEVERABILITY OF PROVISIONS**

**15.01** If any provision of this Agreement or the application to any person or circumstance is, to any extent, judicially determined to be invalid or unenforceable, the remainder of this Agreement, or the application of the provision to persons or circumstances other than those as to which it is invalid or unenforceable, is not affected and is enforceable.

**16. MERGER CLAUSE**



**16.01** This Agreement, including the Exhibits contains the entire agreement between the parties and all prior negotiations and agreements are merged in this document. Neither party has made any representations except those expressly set forth in this Agreement. No rights or remedies are, or will be acquired by either party by implication or otherwise unless set forth herein.

## **17. COUNTERPARTS**

**17.02** This Agreement may be executed in counterparts, each of which will be deemed an original but all of which together will constitute one agreement.

## **18. NO THIRD PARTY BENEFICIARIES**

**18.01** This Agreement is for the sole benefit of the parties, and nothing in this Agreement, express or implied, is intended to or shall confer on any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

## **19. ASSIGNMENT**

**19.01** No party may assign any of its rights or delegate any of its obligations under this Agreement without the prior written consent of the other party. Any purported assignment in violation of this Section shall be void.

## **20. JURISDICTION AND LAW**

**20.01** This Agreement, and all actions arising from it, must be governed by, subject to, and construed according to the laws of the State of Michigan. Each party consents to the personal jurisdiction of any competent court in Wayne County, Michigan, for any action arising out of this Agreement. Each party will not commence any action against the other because of any matter arising out of this Agreement, in any courts other than those in the County of Wayne, State of Michigan unless original jurisdiction is in the United States District Court for the Eastern District of Michigan, Southern Division, the Court of Claims, the Michigan Supreme Court or the Michigan Court of Appeals.

## **21. MISCELLANEOUS**

**21.01** It is mutually understood and agreed that neither of the parties hereto shall be held responsible for damages occasioned by delay or failure to perform where due to fire, strike, flood, acts of God, unavailability of labor, material, legal acts of public authorities, or delays caused by public carriers or third person (including contractors or subcontractors) which cannot reasonably be foreseen or provided against.

**21.05** The headings of the articles in this Agreement are for convenience only and must not be used to construe or interpret the scope or intent of this Agreement or in any way affect this Agreement.

## **22. AUTHORIZATION AND CAPABILITY**

**22.01** This Agreement has been approved, as evidenced by the attached Resolutions adopted by the Charter Township of Plymouth Board of Trustees and the Charter Township of Northville Board of Trustees. Copies of such resolutions shall be attached to this Agreement.

**22.02** Each party warrants that the person signing this Agreement is authorized to sign

on behalf of its principal and is empowered to bind its principal to this Agreement.

**23. SIGNATURE**

**23.01** Northville Township and Plymouth Township, by their authorized officers and representatives have executed this Agreement as of the dates written below.

**[SIGNATURES ON THE FOLLOWING PAGE]**

Charter Township of Northville Board of Trustees approved and execution authorized by Resolution # _____ No. _____ Date: _____	<b>CHARTER TOWNSHIP OF NORTHVILLE</b> By: _____ <b>Robert R. Nix II</b> <b>Its: Supervisor</b> Date: _____
--	--

STATE OF MICHIGAN     )  
  )  
COUNTY OF WAYNE     )

This document was acknowledged before me on \_\_\_\_\_ by Robert R. Nix II, on behalf of the Charter Township of Northville.

\_\_\_\_\_  
Notary Public, Wayne County, Michigan  
County of Wayne, State of Michigan  
My Commission Expires: \_\_\_\_\_  
Acting in Wayne County

Charter Township of Plymouth Board of Trustees approved and execution authorized by Resolution # _____	TOWNSHIP OF PLYMOUTH
No. _____	By: _____
Date: _____	<b>Kurt L. Heise</b>
	Its: Supervisor
	Date: _____

STATE OF MICHIGAN     )  
                                  )  
COUNTY OF WAYNE     )

This document was acknowledged before me on \_\_\_\_\_ by Kurt L. Heise on behalf of the Charter Township of Plymouth.

\_\_\_\_\_  
Notary Public,  
County of Wayne, State of Michigan  
My Commission Expires: \_\_\_\_\_  
Acting in Wayne County

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
JULY 11, 2017**

**ITEM F.2**

**NEW BUSINESS**


**HILLTOP GOLF COURSE  
REQUEST FOR LEGAL OPINION  
DISCUSSION  
SUPERVISOR HEISE**



# CHARTER TOWNSHIP OF PLYMOUTH

9955 N HAGGERTY RD • PLYMOUTH, MICHIGAN 48170-4673  
www.plymouthtp.org

## MEMORANDUM

To: Board of Trustees  
From: Supervisor Kurt L. Heise   
Re: Motion to Authorize Township Attorney to Investigate Contract Termination with Billy Casper Golf, Inc.  
Date: June 30, 2017

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In light of the recent Plante Moran forensic audit of Hilltop Golf Course, I would like the Board of Trustees to consider the following motion at our July 11 Regular Meeting:

***"I move that the Board of Trustees authorize the Township Attorney to work with the Township Supervisor and staff to review the Township's contract with Billy Casper Golf for the management of Hilltop Golf Course, and provide a written Legal Opinion to the Board of Trustees with his recommendations on possible contract termination, including all legal and financial implications, sale of assets, and any other considerations."***

Thank you for your time and consideration of my request. Please do not hesitate to contact me with any questions you might have.

**SUPERVISOR**  
Kurt L. Heise  
(734) 354-3200

**CLERK**  
Jerry Vorva  
(734) 354-3224

**TREASURER**  
Mark J. Clinton  
(734) 354-3211

**TRUSTEES**  
Charles Curmi, Jack Dempsey  
Robert Doroshewitz, Gary Heitman

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
JULY 11, 2017**

**ITEM F.3**

**NEW BUSINESS**

**RV PARKING ORDINANCE  
ORDINANCE #1016  
AMENDMENT #21  
SECOND READING  
ATTORNEY BENNETT**



## CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

**MEETING DATE:** July 11, 2017

**ITEM:** Second Reading of Amendment 21, RV Parking Ordinance.

**BACKGROUND:**

After receiving considerable complaints, it has become apparent that the Township needs to address the issue of RV and other parking of vehicles and structures not intended to be parked on public streets, highways, alleys or other public right-of-ways for any length of time. This will allow our law enforcement and ordinance personnel to enforce violations of this nature.

**ACTION REQUESTED:** Approve second reading.

**RECOMMENDATION:** Approve the second reading of Amendment 21, RV Parking Ordinance to the Charter Township of Plymouth Code of Ordinances #1016.

**PROPOSED RESOLUTION:** I move to approve the second reading of the proposed RV Parking Ordinance, Amendment #21, to the Charter Township of Plymouth Code of Ordinances #1016 and to make it effective on July 13, 2017, the date of publication in the Eagle Newspaper.

**ATTACHMENTS:** Proposed RV Parking Ordinance.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

ROLL CALL:

CC \_\_\_\_\_, RD \_\_\_\_\_, GH \_\_\_\_\_, JV \_\_\_\_\_, KH \_\_\_\_\_, MC \_\_\_\_\_, JD \_\_\_\_\_



**STATE OF MICHIGAN  
COUNTY OF WAYNE  
CHARTER TOWNSHIP OF PLYMOUTH**

**RECREATIONAL VEHICLE PARKING ORDINANCE**

**ORDINANCE NO. 1016  
AMENDMENT #21**

**AN ORDINANCE TO AMEND CHAPTER VIII, TO CREATE OF ARTICLE 2; TO PROHIBIT THE PARKING OF RECREATIONAL VEHICLES ON PUBLIC STREETS, HIGHWAYS, ALLEYS, OR OTHER PUBLIC RIGHTS-OF-WAY; TO PROVIDE FOR DEFINITIONS OF RECREATIONAL VEHICLES; TO PROVIDE FOR PENALTY; TO PROVIDE FOR REPEAL; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR SAVINGS CLAUSE; TO PROVIDE FOR PUBLICATION; AND TO PROVIDE FOR EFFECTIVE DATE.**

**THE CHARTER TOWNSHIP OF PLYMOUTH ORDAINS:**

Ordinance No. 1016, Amendment #21, is hereby adopted to read as follows:

**SECTION I. AMENDMENT TO CHAPTER VIII**

**ARTICLE 2. RECREATIONAL VEHICLE PARKING**

VIII-2.00 Recreational vehicle parking prohibited.

(a) No person shall park any recreational vehicle on any public street, highway, alley or other public right-of-way within the Township for any purpose or length of time.

(b) For purposes of this section, "recreational vehicle" shall include any of the following:

(1) Boats and boat trailers, which shall include floats and rafts, plus the normal equipment used to transport the same on the highway;

(2) Folding tent trailer, which is defined as a folding structure mounted on wheels and designed for travel and vacation use;

(3) Motorhome, which is defined as a portable dwelling designed and constructed as an integral part of a self-propelled vehicle;

- (4) Pick-up camper, which is defined as a structure primarily to be mounted on a pick-up or truck chassis and with sufficient equipment to render it suitable for use as a temporary dwelling for travel, recreational and vacation uses;
- (5) Travel trailer, which is a vehicular, portable structure built on a chassis, designed to be used as a temporary dwelling for travel, recreational and vacation uses, and either licensed as a trailer or permanently identified travel trailer by the manufacturer, or a movable or portable dwelling, constructed to be towed on its own chassis and connected to utilities and designed without a permanent foundation for year-round living;
- (6) Utility trailer, which is a vehicle licensed as a trailer used to transport motorcycles, snowmobiles, go-carts or stock cars or equipment; or
- (7) Any other vehicle which is not licensed for road use which is primarily intended for off-road recreational, outdoor, and/or pleasure activities.

VIII-2.01 Penalty.

Unless otherwise provided, any person, corporation, partnership or any other legal entity who violates the provisions of this Ordinance shall be guilty of a misdemeanor and may be fined not more than \$500.00 Dollars or imprisoned for not more than 90 days, or both, at the discretion of the Court.

**SECTION II. PENALTY.**

Unless otherwise provided, any person, corporation, partnership or any other legal entity who violates the provisions of this ordinance shall be guilty of a misdemeanor and may be fined not more than \$500 or imprisoned for not more than 90 days, or both, at the discretion of the court.

**SECTION III. REPEAL.**

All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance, except as herein provided, are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**SECTION IV. SEVERABILITY.**

If any section, subsection, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion thereof.

**SECTION V. SAVINGS CLAUSE.**

The repeal or amendment herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending litigation or prosecution of any right established or occurring prior to the effective date of this Ordinance.

**SECTION VI. PUBLICATION.**

The Clerk for the Charter Township of Plymouth shall cause this Ordinance to be published in the manner required by law.

**SECTION VII. EFFECTIVE DATE.**

This Ordinance shall take full force and effect upon publication.

CERTIFICATION

The foregoing Ordinance was duly adopted by the Township Board Trustees of the Charter Township of Plymouth at its regular meeting called and held on the 11th day of July, 2017, and was ordered to be given publication in the manner required by law.

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Jerry Vorva, Clerk

Introduced: June 27, 2017  
Second Reading: July 11, 2017  
Adopted: July 11, 2017  
Effective upon Publication: July 13, 2017

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
JULY 11, 2017**

**ITEM F.4**

**NEW BUSINESS**

**REQUEST FOR PROPOSAL FOR  
COMMERCIAL REALTOR  
FIVE MILE ROAD PROPERTY UPDATE  
SUPERVISOR HEISE**

**CHARTER TOWNSHIP OF PLYMOUTH  
BOARD OF TRUSTEES MEETING  
JULY 11, 2017**

**ITEM F.5**

**NEW BUSINESS**

**DTE POWER OUTAGE  
ISSUES  
UPDATE/DISCUSSION  
SUPERVISOR HEISE**